

**TEXAS STATE BOARD OF
PHARMACY**

ANNUAL REPORT OF NONFINANCIAL DATA

For The Year Ended August 31, 2013

**Gay Dodson, R.Ph.
Executive Director**

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TEXAS STATE BOARD OF PHARMACY

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Vice President
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Executive Director/Secretary
Austin

December 31, 2013

The Honorable Rick Perry, Governor
John Keel, CPA, State Auditor
Ursula Parks, Director, Legislative Budget Board

Ladies and Gentlemen:

We are pleased to submit the Texas State Board of Pharmacy *Annual Report of Nonfinancial Data* for the year ended August 31, 2013, in compliance with the TEX. GOV'T CODE ANN. § 2101.0115 and in accordance with the instructions for completing the Annual Report of Nonfinancial Data.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Jane Bennett, at (512) 305-8017.

Sincerely,

Gay Dodson, R.Ph.
Executive Director/Secretary

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TEXAS STATE BOARD OF PHARMACY (515)
 SCHEDULE 1
 APPROPRIATION ITEM TRANSFERS *
 For the Fiscal Year Ended August 31, 2013

ITEM OF APPROPRIATION

			<u>Transfers-In</u>	<u>Transfers-Out</u>	<u>Net Transfers</u>
A. Goal: Maintain Standards					
Strategies:					
A.1.1	13005	Licensing	\$ 55,000.00	\$ -	\$ 55,000.00
Total, Goal A: Maintains Standards			<u>\$ 55,000.00</u>	<u>\$ -</u>	<u>\$ 55,000.00</u>
B. Goal: Enforce Regulations					
Strategies:					
B.1.1	13006	Enforcement	\$ -	\$ (55,000.00)	\$ (55,000.00)
B.1.2	13010	Peer Assistance	\$ -	\$ -	\$ -
Total, Goal B: Enforce Regulations			<u>\$ -</u>	<u>\$ (55,000.00)</u>	<u>\$ (55,000.00)</u>
C. Goal: Indirect Administration					
Strategies:					
C.1.1.	13800	Licensing - Indirect Administration	\$ -	\$ (6,775.14)	\$ (6,775.14)
C.1.2.	13800	Enforcement - Indirect Administration	\$ 6,775.14	\$ -	\$ 6,775.14
Total, Goal C: Indirect Administration			<u>\$ 6,775.14</u>	<u>\$ (6,775.14)</u>	<u>\$ -</u>
NET APPROPRIATION ITEM TRANSFERS			<u>\$ 61,775.14</u>	<u>\$ (61,775.14)</u>	<u>\$ -</u>

* This schedule does not include Benefit Replacement Pay transfers or Rider Reduction transfers.

**TEXAS STATE BOARD OF PHARMACY
 SCHEDULE 2
 HUB Strategic Plan Progress Report
 For the Fiscal Year Ended August 31, 2013**

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

Goal = Strategic Plan HUB Goal Actual = % Spent with HUBs from HUB Report	Actual for FY 12	Actual for FY 13	Goal for FY 14
Heavy Construction other than building contracts	0%		0%
Building Construction, including general contractors & operative builders contracts	0%		0%
Special Trade Construction contracts	0%		0%
Professional Services Contracts	100%	100%	23.60%
Other Services Contracts	12.39%	7.71%	24.60%
Commodities Contracts	66.53%	45.70%	21.00%

*Constraints in implementing the overall goals are as follows:

Other Services Contracts also include the agency's annual contract for the Peer Assistance Program (services of \$126,874.00). This is another example of a contract significantly influencing the actual percent spent in Other Services Contract. This contract was competitively bid but only one vendor submitted a response and this vendor was not a HUB.

These constraints relate to contracts that are proprietary in nature; therefore, if these expenditures were excluded from the FY2013 HUB Report – Other Services Contracts, the actual percent spent with HUB vendors would equal 18.00%.

Prepared by: Jane Bennett

Approved: 
 (Signature Approval)

Printed Name: Jane Bennett

Printed Name: Jane Bennett

Phone Number 512/305-8017

Phone Number 512/305-8017

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 3
INDIRECT COST SCHEDULE
 For the Fiscal Year Ended August 31, 2013

a. Payroll Related Costs (must reconcile to Exhibit II, Annual Financial Report)		
Employee Retirement - State Contribution	221,472.89	
Employee Retirement - Other Employ Exp.	4,618.23	
Employee Ins. Pymts - Empl Contribution	452,566.37	
Payroll Health Insurance Contribution	34,157.69	
FICA Employer Matching Contr	293,888.09	
Unemployment Comp Ben	164.00	
Total Payroll Related Costs		<u>1,006,867.27</u>
Benefit Replacement Pay (BRP)	<u>13,287.57</u>	<u>13,287.57</u>
b. Indirect Costs (not reported on operating statements)		
Bond Debt Service Payments		
TBPC	<u>9,297.00</u>	
Total Indirect Costs		<u>9,297.00</u>
c. Indirect Costs - Statewide Cost Allocation Plan		
(based on FY 99 data) - Full Cost Method		
Comptroller Administration		38,262.00
CPA-Fiscal and ITD		19,348.00
CPA-Purchasing & Support (TPASS)		8,808.00
CPA-Rebates		-207.00
DPS Capitol Security		10,080.00
TFC Planning & Asset Management		83,466.00
Governor Budget & Planning		184.00
State Senate		129.00
House of Representatives		169.00
Legislative Council		135.00
Legislative Budget		961.00
Reference Library		131.00
Sunset Advisory Board		156.00
Total Indirect Costs - Statewide Full Cost Allocation Plan		<u>161,622.00</u>
TOTAL INDIRECT COSTS		<u>\$ 1,352,695.84</u>

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 4
PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES
For the Fiscal Year Ended August 31, 2013

<u>Name</u>	<u>Services Rendered</u>	<u>Amount</u>
<u>Professional/Consulting Fees</u>		
Texas Pharmacy Assoc.	Peer Assistance Program	\$ 126,874.00
Analytical Research Laboratories	Compounding Drug Analysis	24,435.00
Knowbility	Information Technology Services	11,760.00
Diane W. Fulmer, CPA	Accounting Services (Forfeiture and Risk Assessment Audit)	1,860.50
Worker's Assistance of Texas	Employee Assistance Program	2,435.04
Austin Ribbon and Computer Supplies	Information Technology Services	2,276.45
John Lehman RHD & Associates PC	Fitness for Duty Assessment	350.00
	Total Professional Fees	\$ <u>169,990.99</u>
<u>Legal Fees</u>		
Scott Strassels	Analysis and Preparation of Legal Cases	3,000.00
	Total Legal Fees	\$ <u>3,000.00</u>
<u>Total Professional/Consulting Fees and Legal Services</u>		<u>172,990.99</u>

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 5
SPACE OCCUPIED
For the Fiscal Year Ended August 31, 2013

The following information is provided for occupation of state owned property for agency headquarters.

<u>Location</u>	<u>Number of square feet rented</u>	<u>Cost per Square Foot</u>	<u>Monthly Cost</u>	<u>Annual Cost</u>
<u>State Owned Building</u>				
William P. Hobby Building Tower III, Suite 600 333 Guadalupe Street Austin, Texas 78701	9,350	N/A	N/A	N/A

Free Space:

None occupied

Leased Space:

None occupied

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 6
SCHEDULE OF STATE-OWNED VEHICLES USED BY STATE EMPLOYEES
 For the Fiscal Year Ended August 31, 2013

<u>Make & Model</u>	<u>State Employee Name</u>	<u>Job Title</u>	<u>Assigned Type of Use</u>
Chevrolet Impala	David Meryman	Compliance Inspector	Compliance
Chevrolet Impala	Sharon Gaskill	Compliance Officer	Compliance
Chevrolet Impala	Iona Grant	Compliance Officer	Compliance
Chevrolet Impala	Chris Schuttler	Compliance Inspector	Compliance
Chevrolet Impala	Darrell Montgomery	Compliance Inspector	Compliance
Chevrolet Impala	Adrienne Bauer	Compliance Inspector	Compliance
Chevrolet Impala	* Enforcement Officer	Enforcement Officer	Investigation
Chevrolet Impala	* Enforcement Officer	Enforcement Officer	Investigation
Chevrolet Impala	* Enforcement Officer	Enforcement Officer	Investigation
Chevrolet Impala	* Enforcement Officer	Enforcement Officer	Investigation
Chevrolet Impala	* Enforcement Officer	Enforcement Officer	Investigation
Chevrolet Impala	* Enforcement Officer	Enforcement Officer	Investigation
Chevy Silverado	* Enforcement Officer	Enforcement Officer	Investigation
Chevy Silverado	* Enforcement Officer	Enforcement Officer	Investigation
Chevy Silverado	* Enforcement Officer	Enforcement Officer	Investigation
Ford F150 Supercab	* Enforcement Officer	Enforcement Officer	Investigation

* Note: Due to the confidential nature of the duties of the Enforcement Officer, the names, make and models are not disclosed.

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 7
VEHICLES PURCHASES
For the Fiscal Year Ended August 31, 2013

<u>Make & Model</u>	<u>Purchase Price</u>	<u>Assigned Type of Use</u>	<u>Fuel Efficiency mpg</u>
Chevrolet Impala	\$ 18,566.55	Compliance	15/20
Chevrolet Impala	\$ 18,835.09	Compliance	15/20

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**TEXAS STATE BOARD OF PHARMACY (515)
ADDENDUM
ORGANIZATIONAL AND MISCELLANEOUS COMMENTS**

Organization

The Texas State Board of Pharmacy consists of nine members appointed by the Governor with the advice and consent of the Senate, for six-year overlapping terms. They receive no compensation for their services but are reimbursed for necessary expenses incurred in discharging their official duties, not to exceed the amount authorized by the Legislature.

Board Members Serving at August 31, 2013 were:

<u>Officers</u>	<u>City</u>	<u>Term Expires</u>
Jeanne D. Waggener, R.Ph., President	Waco, Texas	August 31, 2017
Dennis F. Wiesner, R.Ph., Vice-President	Austin, Texas	August 31, 2013
Buford T. Abeldt, Sr., R.Ph., Treasurer	Lulkin, Texas	August 31, 2013

Members

W. Benjamin Fry, R.Ph.	San Benito, Texas	August 31, 2015
L. Suzan Kedron	Dallas, Texas	August 31, 2013
Alice G. Mendoza, R.Ph.	Kingsville, Texas	August 31, 2017
Phyllis A. Stine	Abilene, Texas	August 31, 2017
Joyce A. Tipton, R.Ph., MBA	Houston, Texas	August 31, 2015
Charles F. Wetherbee	Boerne, Texas	August 31, 2015