

## FREQUENTLY ASKED QUESTIONS -- Licensing

**Q-1 How long does it take to get a license for a new pharmacy?**

**A** Once a properly completed pharmacy application and all supporting documentation has been received by the Board, an applicant should receive a new pharmacy license within 7-10 working days. Please note that the key phrases in the preceding sentence are “properly completed” and “all supporting documentation.”

**Q-2 What does the number of pharmacy balances mean on the pharmacy application?**

**A** This is the number of pharmacy prescription balances that are available in the pharmacy, which have the capability of being used to weigh ingredients for compounding prescriptions.

**Q-3 Has my pharmacy (or pharmacist) license been renewed?**

**A** Anyone can check to see if a pharmacy or pharmacist license has been renewed or is current by selecting “license verifications” on the Board’s website [www.tsbp.state.tx.us](http://www.tsbp.state.tx.us). The information is updated nightly.

**Q-4 How much continuing education (CE) do I need to renew my pharmacist license?**

**A** Currently, license renewal dates are being staggered so that some pharmacists renew for one year and others for two years. The amount of CE a pharmacist is required to obtain depends on the length of time since the last license renewal. If the last renewal was one year ago, 12 hours of CE must be reported to renew the license. If the last renewal was two years ago, 24 hours of CE must be reported to renew the license. Please note that with the change to a biennial renewal system, CE hours MAY NOT be carried over to the next renewal period. **PLEASE NOTE: Carryover has been eliminated. The hours reported must be obtained in the previous license period.**

**Q-5 What should I do if I do not receive, or if I misplace, a license renewal application?**

**A** Contact the Board’s office at 512/305-8000 and request another renewal application. Please note that it is the licensee’s responsibility to keep their license current, whether or not they receive a renewal application.

**Q-6 How long does it take to receive exam results from the Board?**

**A** Exam results are released to applicants within 15 working days of taking the exam. Calling the office does not speed up, but slows the process. The same person who answers the phone call is the person trying to process the grades.

**Q-7 Is there a reason that exam results cannot be released at the testing site?**

**A** The Texas State Board of Pharmacy, not the testing site, is the licensing authority and must release grades to applicants.

**Q-8 Do any of the exam fees cover the first year’s license to practice?**

**A** No. All exam fees are for administration of the exam only.

**Q-9 How do I obtain an application to become a pharmacist-preceptor?**

**A** You may print out the application from the Board’s website or you may contact the Board’s office and one will be mailed to you. Website - [www.tsbp.state.tx.us](http://www.tsbp.state.tx.us)

**Q-10 How do I renew a preceptor application?**

**A** Complete three hours of CE for preceptors and complete a new application to become a pharmacist-preceptor.