



TEXAS STATE BOARD OF PHARMACY

333 Guadalupe Street, Ste. 3-600 ★ Box 21 ★ Austin, Texas 78701
512-305-8021 ★ 512-305-8082 (fax) ★ www.tsbp.state.tx.us

PRE-INSPECTION CHECKLIST

- 1. The prescription department has space adequate for the size and scope of pharmaceutical services provided by the pharmacy.
- 2. Fixtures (i.e., shelving, counter tops, etc.) for storage of drugs, equipment and supplies, necessary to operate a pharmacy are installed.
- 3. A sink with hot and cold running water available exclusive of the restroom facilities.
- 4. Pharmacy arranged in an orderly fashion and kept clean.
- 5. The prescription department is complete and contains the following required equipment and supplies including, but not limited to:
 - a. data processing system including a printer or comparable equipment;
 - b. refrigerator to be maintained within a range compatible with the proper storage of drugs requiring refrigeration;
 - c. adequate supply of child-resistant, light-resistant, tight, and if applicable, glass containers;
 - d. adequate supply of prescription labels with name, address, and telephone number of pharmacy;
 - e. appropriate equipment necessary for the proper preparation of prescription drug orders;
 - f. metric-apothecary weight and measure conversion charts;
 - g. if the pharmacy serves the public, the word "pharmacy" or a similar word or symbol as determined by the board, is displayed in a prominent place on the front of the pharmacy.
- 6. A reference library is on site and current:
 - a. Texas Pharmacy Laws and Regulations (publication year _____)
 - b. Drug Interactions Reference (publication year _____)
 - c. General Information Reference (publication year _____)
 - d. Chapter 795 of the USP/NF concerning Pharmacy Compounding Non-Sterile Preparations (if pharmacy is compounding non-sterile preparations)
 - e. Basic Antidote Information and telephone number of the nearest Regional Poison Control Center.
- 7. If the pharmacy is compounding sterile preparations the following references are also required:
 - a. United States Pharmacopeia/National Formulary or USP Pharmacist's Pharmacopeia containing USP Chapter 797, Pharmaceutical Compounding-Sterile Preparations
 - b. Chapter 71 of the USP/ NF concerning Sterility Tests
 - c. Chapter 85 of the USP/ NF concerning Bacterial Endotoxins Test
 - d. Chapter 1163 of the USP/ NF concerning Quality Assurance in Pharmaceutical Compounding
 - e. Handbook on Injectable Drugs (publication year _____)
 - f. Specialty reference text appropriate for the scope of pharmacy services provided by the pharmacy (e.g. if the pharmacy prepares hazardous drugs, a reference text on the preparation of hazardous drugs)
- 8. Security requirements can be met to assure the pharmacy will be locked by key, combination or other mechanical or electronic means to prohibit unauthorized access when a pharmacist is not on-site.
- 9. Pharmacy has basic alarm system with off-site monitoring and perimeter and motion sensors. (Alarm must be activated)
*If your city requires an alarm permit, please attach a copy of the alarm permit.
- 10. Written policies and procedures for the pharmacy's security that meet the requirements of rule 291.33(b)(2)(E).
- 11. An area suitable for confidential patient counseling if pharmacy serves the general public.
- 12. If compounding sterile preparations, the pharmacy has a controlled area that meets the requirements in rule 291.133 (d)(6)(A) if the pharmacy is compounding low- and medium-risk preparations or rule 291.133 (d)(6)(B) if high-risk preparations are being compounded.

