

**TEXAS STATE BOARD OF
PHARMACY**

ANNUAL REPORT OF NONFINANCIAL DATA

For The Year Ended August 31, 2012

**Gay Dodson, R.Ph.
Executive Director**

TABLE OF CONTENTS

I.	LETTER OF TRANSMITTAL	
II.	SUPPLEMENTAL SCHEDULES	
	1. Schedule 1: Appropriation Item Transfers	1
	2. Schedule 2: HUB Strategic Plan Progress Report	2
	3. Schedule 3: Indirect Costs	3
	4. Schedule 4: Professional /Consulting Fees and Legal Service Fees	4
	5. Schedule 5: Space Occupied	5
	6. Schedule 6: Recycled, Remanufactured, and Environmentally Sensitive Purchases	6
	7. Schedule 7: State-Owned Vehicles Used by State Employees	7
	8. Schedule 8: Vehicles Purchases	8
III.	ADDENDUM	
	1. Organizational and Miscellaneous Comments	9



TEXAS STATE BOARD OF PHARMACY

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Executive Director/Secretary
Austin

December 31, 2012

The Honorable Rick Perry, Governor
John Keel, CPA, State Auditor
Ursula Parks, Acting Director, Legislative Budget Board

Ladies and Gentlemen:

We are pleased to submit the Texas State Board of Pharmacy *Annual Report of Nonfinancial Data* for the year ended August 31, 2012, in compliance with the TEX. GOV'T CODE ANN. § 2101.0115 and in accordance with the instructions for completing the Annual Report of ~~Nonfinancial Data~~.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Jane Bennett, at (512) 305-8017.

Sincerely,

Gay Dodson, R.Ph.
Executive Director/Secretary

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 1
APPROPRIATION ITEM TRANSFERS *
 For the Fiscal Year Ended August 31, 2012

ITEM OF APPROPRIATION

	<u>Transfers-In</u>	<u>Transfers-Out</u>	<u>Net Transfers</u>
A. Goal: Maintain Standards			
Strategies:			
A.1.1 13005 Licensing	\$ 50,000.00	\$ -	\$ 50,000.00
Total, Goal A: Maintains Standards	<u>\$ 50,000.00</u>	<u>\$ -</u>	<u>\$ 50,000.00</u>
B. Goal: Enforce Regulations			
Strategies:			
B.1.1 13006 Enforcement	\$ -	\$ (61,193.00)	\$ (61,193.00)
B.1.2 13010 Peer Assistance	\$ -	\$ -	\$ -
Total, Goal B: Enforce Regulations	<u>\$ -</u>	<u>\$ (61,193.00)</u>	<u>\$ (61,193.00)</u>
C. Goal: Indirect Administration			
Strategies:			
C.1.1. 13800 Licensing - Indirect Administration	\$ -	\$ (5,748.77)	\$ (5,748.77)
C.1.2. 13800 Enforcement - Indirect Administration	\$ 16,941.77	\$ -	\$ 16,941.77
Total, Goal C: Indirect Administration	<u>\$ 16,941.77</u>	<u>\$ (5,748.77)</u>	<u>\$ 11,193.00</u>
NET APPROPRIATION ITEM TRANSFERS	<u>\$ 66,941.77</u>	<u>\$ (66,941.77)</u>	<u>\$ -</u>

* This schedule does not include Benefit Replacement Pay transfers or Rider Reduction transfers.

**TEXAS STATE BOARD OF PHARMACY
 SCHEDULE 2
 HUB Strategic Plan Progress Report
 For the Fiscal Year Ended August 31, 2012**

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

Goal = Strategic Plan HUB Goal Actual = % Spent with HUBs from HUB Report	Actual for FY 11	Actual for FY 12	Goal for FY 12
Heavy Construction other than building contracts	0%		0%
Building Construction, including general contractors & operative builders contracts	0%		0%
Special Trade Construction contracts	0%		0%
Professional Services Contracts	100%	100%	23.60%
Other Services Contracts	9.45%	12.39%	24.60%
Commodities Contracts	29.64%	66.53%	21.00%

*Constraints in implementing the overall goals are as follows:

Other Services Contracts also include the agency's annual contract for the Peer Assistance Program (services of \$136,719.00). This is another example of a contract significantly influencing the actual percent spent in Other Services Contract. This contract was competitively bid but only one vendor submitted a response and this vendor was not a HUB.

These constraints relate to contracts that are proprietary in nature; therefore, if these expenditures were excluded from the FY2012 HUB Report – Other Services Contracts, the actual percent spent with HUB vendors would equal 25.48%.

Prepared by: Jane Bennett

Approved: Jane Bennett
 (Signature Approval)

Printed Name: Jane Bennett

Printed Name: Jane Bennett

Phone Number 512/305-8017

Phone Number 512/305-8017

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**SCHEDULE 3
INDIRECT COST SCHEDULE**

For the Fiscal Year Ended August 31, 2012

a. Payroll Related Costs (must reconcile to Exhibit II, Annual Financial Report)

FICA Employer Matching Contribution	276,217.40
Group Health Insurance	436,755.68
Retirement	203,897.33
Payroll Health Insurance Contribution	34,521.22

Total Payroll Related Costs 951,391.63

Benefit Replacement Pay (BRP)	<u>15,083.41</u>	<u>15,083.41</u>
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b. indirect Costs (not reported on operating statements)

Bond Debt Service Payments	
TBPC	<u>3,446.00</u>

Total Indirect Costs 3,446.00

c. Indirect Costs - Statewide Cost Allocation Plan

(based on FY 99 data) - Full Cost Method

Comptroller Administration	
DIR - Information Resources	370.00
DIR Roll Forward Adjustment	-313.00
CPA-Fiscal and ITD	17,332.00
CPA-Purchasing & Support	9,013.00
CPA-Rebates	-196.00
TFC Building & Utilities	89,149.00
TFC Facilities Const and Space Mgmt	419.00
Governor Budget & Planning	89.00
State Senate	
House of Representatives	
Legislative Council	
Legislative Budget	
Reference Library	
Sunset Advisory Board	

Total Indirect Costs - Statewide Full Cost Allocation Plan 115,863.00

TOTAL INDIRECT COSTS \$ 1,201,647.04

Test of Compliance with TEX GOVT CODE ANN Section 2101.011 (c) (12).	
Fee Revenue Collected by the Board during AY12 (Fines Included)	8,447,077.00
Appropriated Expenditures	-5,197,713.36
Office of Patient Protection	-156,617.00
Other Direct & Indirect Costs Per H. B. 1, Art. VIII-53, AY11	<u>-1,050,800.32</u>
Revenue over Expenditures & Other Direct & Indirect Cost	<u>2,041,946.32</u>

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TEXAS STATE BOARD OF PHARMACY (515)
 SCHEDULE 4
 PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES
 For the Fiscal Year Ended August 31, 2012

Name	Services Rendered	Amount
<u>Professional Fees</u>		
Texas Pharmacy Assoc.	Peer Assistance Program	\$ 136,719.00
Analytical Research Laboratories	Compounding Drug Analysis	15,200.00
Ria Ludlow	Computer Programming Services	10,137.50
Diane W. Fulmer, CPA	Accounting Services (Forfeiture and Risk Assessment Audit Included)	5,877.00
Team Information Technology, Corp.	Computer Services	3,535.00
University of Texas at Austin	Educational/Training Services	3,204.00
Worker's Assistance of Texas	Employee Assistance Program	2,314.89
	Total Professional Fees	\$ <u>176,987.39</u>

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 5
SPACE OCCUPIED
For the Fiscal Year Ended August 31, 2011

The following information is provided for occupation of state owned property for agency headquarters.

<u>Location</u>	<u>Number of square feet rented</u>	<u>Cost per Square Foot</u>	<u>Monthly Cost</u>	<u>Annual Cost</u>
<u>State Owned Building</u>				
William P. Hobby Building Tower III, Suite 600 333 Guadalupe Street Austin, Texas 78701	9,350	N/A	N/A	N/A

Free Space:

None occupied

Leased Space:

None occupied

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 6
RECYCLED, REMANUFACTURED, AND ENVIRONMENTALLY SENSITIVE PURCHASES
 For the Fiscal Year Ended August 31, 2012

Point of Contact: Patrick McReynolds
 Phone Number: 512-305-8023
 E-Mail Address: patrick.mcreeynolds@tsbp.state.tx.us

E1, E2, or E3	Description	Total Expenditures
Total E1, including 1st Choice	Recycled	\$15,320.97
Total E2, including 1st Choice	Remanufactured	\$1,435.18
Total E3, including 1st Choice	Environmentally Sensitive	\$29,996.30
Total of E1, E2, E3 includes Recycled 1st Choice Targeted Totals		<u>\$46,752.45</u>

FY 2012 1st Choice Targeted Commodities	Expenditures			% Spent on 1st Choice Products 100* [A/(A+B)]
	1st Choice Products (A)	Virgin Counterpart (B)	Total (A+B)	
Motor Oil Lubricants				
Toilet Paper, Seat Covers, & Paper Towels				
Printing Paper, Copier Paper, & Computer Paper				
Business Envelopes	\$1,045.35		\$1,045.35	100%
Photocopiers	\$5,492.28		\$5,492.28	100%
Total 1st Choice Targeted Commodity	<u>\$6,537.63</u>		<u>\$6,537.63</u>	100%

Summary of Total Number of Justification Letters	Total Cost	Total Quantity	Total Not Available	Total Other
Motor Oil Lubricants				
Toilet Paper, Seat Covers, & Paper Towels				
Printing Paper, Copier Paper, & Computer Paper				
Business Envelopes	\$1,045.35		\$1,045.35	100%
Photocopiers	\$5,492.28		\$5,492.28	100%
Total Number(s)	<u>\$6,537.63</u>		<u>\$6,537.63</u>	100%

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 7
SCHEDULE OF STATE-OWNED VEHICLES USED BY STATE EMPLOYEES
 For the Fiscal Year Ended August 31, 2012

<u>Make & Model</u>	<u>State Employee Name</u>	<u>Job Title</u>	<u>Assigned Type of Use</u>
Chevrolet Impala	David Meryman	Compliance Inspector	Compliance
Chevrolet Impala	Mike Ethridge	Compliance Officer	Compliance
Chevrolet Impala	Iona Grant	Compliance Officer	Compliance
Chevrolet Impala	Chris Schuttler	Compliance Inspector	Compliance
Chevrolet Impala	Lisa Stone	Compliance Inspector	Compliance
Chevrolet Impala	Darrell Montgomery	Compliance Inspector	Compliance
Chevrolet Impala	Adrienne Bauer	Compliance Inspector	Compliance
*	* Enforcement Officer	Enforcement Officer	Investigation
*	* Enforcement Officer	Enforcement Officer	Investigation
*	* Enforcement Officer	Enforcement Officer	Investigation
*	* Enforcement Officer	Enforcement Officer	Investigation
*	* Enforcement Officer	Enforcement Officer	Investigation
*	* Enforcement Officer	Enforcement Officer	Investigation
*	* Enforcement Officer	Enforcement Officer	Investigation
*	* Enforcement Officer	Enforcement Officer	Investigation

* Note: Due to the confidential nature of the duties of the Enforcement Officer, the names, make and models are not disclosed.

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TEXAS STATE BOARD OF PHARMACY (515)
SCHEDULE 8
VEHICLES PURCHASES
For the Fiscal Year Ended August 31, 2012

<u>Make & Model</u>		<u>Purchase Price</u>	<u>Assigned Type of Use</u>	<u>Fuel Efficiency mpg</u>
Chevrolet Silverado	\$	18,683.00	Investigation	15/20
Chevrolet Silverado	\$	18,683.00	Investigation	15/20
Chevrolet Silverado		18,683.00	Investigation	15/20

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**TEXAS STATE BOARD OF PHARMACY (515)
ADDENDUM
ORGANIZATIONAL AND MISCELLANEOUS COMMENTS**

Organization

The Texas State Board of Pharmacy consists of nine members appointed by the Governor with the advice and consent of the Senate, for six-year overlapping terms. They receive no compensation for their services but are reimbursed for necessary expenses incurred in discharging their official duties, not to exceed the amount authorized by the Legislature

Board Members Serving at August 31, 2012 were:

<u>Officers</u>	<u>City</u>	<u>Term Expires</u>
Jeanne D. Waggener, R.Ph., President	Waco, Texas	August 31, 2017
Dennis F. Wiesner, R.Ph., Vice-President	Austin, Texas	August 31, 2013
Buford T. Abeldt, Sr., R.Ph., Treasurer	Lufkin, Texas	August 31, 2013

Members

W. Benjamin Fry, R.Ph.	San Benito, Texas	August 31, 2015
L. Suzan Kedron	Dallas, Texas	August 31, 2013
Alice G. Mendoza, R.Ph.	Kingsville, Texas	August 31, 2017
Phyllis A. Stine	Abilene, Texas	August 31, 2017
Joyce A. Tipton, R.Ph., MBA	Houston, Texas	August 31, 2015
Charles F. Wetherbee	Boerne, Texas	August 31, 2015