



## Pharmacy Technician Name Change

**RULE §297.9 (a) Change of Name**

A pharmacy technician or pharmacy technician trainee shall notify the board in writing within 10 days of a change of name by:

1. Completing the Pharmacy Technician Name Change form, which includes your new name, clearly printed or typed exactly as it is to appear on the Registration in Board records;
2. Submitting a scanned copy (no photos) of the legal court ordered document that changed your name, e.g., marriage license, divorce decree or other court ordered documents; and
3. Emailing the above to [mailing@pharmacy.texas.gov](mailto:mailing@pharmacy.texas.gov).

An amended certificate reflecting the new name of the pharmacy technician or pharmacy technician trainee will be available for printing in **TWO BUSINESS DAYS** from the date the name change request is processed.

**Print or Type**

Current First Name:	Current Last Name:	Registration Number:
New First Name:	New Middle Name:	New Last Name:

<b>Mailing Address (Main Address and Confidential Address of Record) – Address where you receive mail from U.S. Postal Service on a Daily Basis. You must provide a mailing address (confidential) and an address which may be provided to the public. You may enter the same address in both address types.</b>		
Main Street Address:	Apt/Ste. Number:	
City:	State:	Zip Code:
<b>Address of Record:</b> The address of records may an alternative address and be provided to public inquiries. This address may be a PO Box, Business Address or Personal Mail Box.		
Address of Record/Public Street Address:	Apt/Ste. Number:	
City:	State:	Zip Code:

Home Phone Number:	Cell Phone Number:	Other Contact Number:
Email Address:		
Reason for Name Change:		

*I affirm that the information provided on this form, and submitted in connection with this form, is true, correct, and complete.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

After your request is received by TSBP, allow two weeks for processing. During that time, monitor the **Verifications** section on TSBP’s website to verify the name change has been processed. Certificate printing is available on the TSBP website in **TWO BUSINESS DAYS** following the processing of the name change request.