Texas State Board of Pharmacy Applying for Pharmacist License by Examination





Eligibility

To be eligible for pharmacist licensure in Texas, you must hold a PharmD degree*, have taken and passed the NAPLEX and MPJE, and have completed a minimum number of hours as required by the Accreditation Council for Pharmacy Education (ACPE).

> *Certain qualifying applicants may hold a BS in pharmacy in lieu of a PharmD degree.

TSBP Application Process - Overview



Online Application

You'll first need to fill out the online application for Initial Pharmacist by Examination and submit your supplemental documents.



Schedule Fingerprints

You'll also need to schedule and complete your fingerprint session if you haven't been fingerprinted with TSBP before.

Do I Need to be Fingerprinted Again? If you have an **active** license or registration with TSBP (for example, a pharmacy technician registration or a pharmacist intern registration) and you were fingerprinted after June 1, 2015, you do not need to be fingerprinted again.

Print Summary Receipt

Once your online application is complete, print the summary receipt to use as a cover sheet for your supplemental documents if you are mailing them in.

Online Application





HOME	CONSUMERS -	APPLICANTS -	LICENSEES -	TEXAS PMP -	RESOURCES -	
Categories	i			LEAP	NEW! Law Enforcem	
Pharmacy	Laws & Rules					
Continuing	Education				W! Certificate Printing	
Training/In	formational Videos		No anno a cilata			
License Renewals Change of Address / Employment		ł	narmacists	Interns		
Open Rec	ords Requests			4		
Complaint	Process	Ph	armacists	Interns		
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VERIFICATIONS CHECK LICENSE STATUS







Updates, News & Notices



Mandatory PMP Look-Up

REMINDER: Beginning March 1, 2020, pharmacists and prescribers will be required to check a patient's Texas Prescription Monitoring Program (PMP) bistory before dispensing or LAWS & RULES - ABOUT - CONTACT -

ent Access Portal - Click Here

Process for Licensees - Click Here



Technicians



Mew CE Requirements

Several of the bills passed by the 86th Texas Legislature included required continuing education (CE) and a required training course for pharmacists. Pharmacy Laws & Rules

Continuing Education

Training/Informational Videos

License Renewals

Change of Address / Employment

Open Records Requests

Complaint Process











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IMPORTANT: Based on Board rule 283.9, once a Pharmacist applicant has successfully completed all requirements for licensure, a license will be issued with a 30 day expiration date. The first renewal fee must be paid within the first 30 days of licensure.



APPLY BY EXAM/SCORE TRANSFER

This application should be used for those seeing to obtain a new pharmacist license in the state of Texas either by Examination (completing the BOTH NAPLEX + MPJE Testing) or by Score Transfer (Transferred NAPLEX Score + MPJE Testing) >>Learn More



FOREIGN PHARMACY GRADUATES

Additional information for a pharmacist whose undergraduate pharmacy degree was conferred outside the United States >>Learn More



FAQS FOR NEW PHARMACISTS

Are you a new Texas pharmacist? Visit this page for more information on what you



APPLY BY RECIPROCITY (LICENSE TRANSFER)

This application should be used by pharmacist who are currently licensed in a state other than Texas who are seeking to reciprocate or transfer their license to Texas and did not complete the Score Transfer with NABP (License Transfer + MPJE Testing) >>Learn More



RELICENSURE APPLICATIONS

For pharmacists who once held a Texas license that is now expired >>Learn More





En Español

Ġ Select Language 🔻

NEWS



- A Bachelor of Science degree in Pharmacy or Pharm.D degree from a Board approved ACPE accredited college; OR
- Full certification from the Foreign Pharmacy Graduate Equivalency Committee (FPGEC) if you have graduated from a college of pharmacy program located outside the US.
- Completed 1500 hours of a Board approved Internship
- Taken and received passing scores on BOTH the:
 - North American Pharmacist Lice sure Examination (NAPLEX)
 - Multistate Pharmacy Jurispr Jence Examination (MPJE)



Step One: The applicant applies with the Texas State Board of Pharmacy (TSBP)

The applicant must apply with TSBP for licensure by examination by submitting the appropriate application and fee online through the Online Licensing System.

This part of the application process may be submitted as early as six months prior to the applicant's expected graduation date.

Step Two: The applicant registers with the National Association of Boards of Pharmacy (NABP) and submits the non-refundable fee for the exams.

The applicant must register with the NABP to take both the NAPLEX* and MPJE exams. The applicant will also be required to pay the non-refundable fee(s) for each exam.

This part of the application process may be submitted as early as six months prior to the applicant's expected graduation date. However, the applicant will not be authorized to take the exam(s) until TSBP has approved the applicant and NABP/Testing Center provides the Authorization to Test (ATT).

*Texas participates in the NAPLEX Score Transfer Program. For more information regarding the Score Transfer Program, contact NABP.

Step Three: The applicant must submit the Supplemental Documentation to TSBP to complete the application.

After completing the online application with TSBP and NABP, the applicant must submit/complete the following items:

- Copy of the Application Summary from the <u>Online Licensing System</u>
- Copy of an Official Identification containing a Photograph and Signature (i.e. Driver's License or State ID Card)
- Copy of Social Security Card
- Copy of Birth Certificate, Permanent Resident Card, Naturalization Papers, or US Passport

Create or Sign In to Your Account

If you applied for an intern application, you'll use this information to log back in.



Can't remember your login info? Just click the "Forgot password?" and "Forgot user ID?" link(s) to retrieve your information.

If you're creating an account for the first time, be sure your user ID is an email address you can still access once you've left your school system.

All emailed correspondence (application confirmation, fingerprint information, etc.) will be sent to this address, so be sure it's accurate.



Texas Board of Professional Geoscientists Texas Board of Professional Land Surveying Texas Funeral Service Commission **Texas Optometry Board** Texas State Board of Dental Examiners Texas State Board of Examiners of Psychologists Texas State Board of Pharmacy Texas State Board of Plumbing Examiners

Welcome to the Online Licensing System



This website is the property of the State of Texas. Unauthorized attempts to upload information or change information are strictly prohibited and may be punishable under the Texas Penal Code Chapters 33 (Computer Crimes) or 33A (Telecommunications Crimes).

Details about information collected on individuals and the process to correct incorrect information may be found on each of the agency's websites.

Payment Issues: 877-452-9060 Logging In Issues/Technical Support: Contact Us Browser Compatibility Minimum: IE v9, Firefox v27, Chrome v12.X (NO hand-held devices) Maintenance Window: Sunday 7pm - 10pm CST

Public Search Contact Us FAO

Public Search

It is not necessary to register or login to view or search for a license or registration. To search by name, license number, license type, city, or county click on the "Public Search" link above.

Sign-up and manage your licenses

Apply for New License: To apply for an initial license, please sign up using the link to the left. If you have previously registered using this system, it is not necessary to create another user registration to apply for a new license.

Renew or Maintain Your License: To renew and/or maintain an existing license, please login with your existing user ID and password, or click on the link to the left to register as a new user.

Maintenance Window: Click here to see our upcoming maintenance schedule



Start a New Application

In the Quick Start Menu, choose:

- Texas State Board of Pharmacy
- Initial Pharmacist by Examination

Quick Start Menu If you see your license on the right hand of the screen under the "License Information" section please DO NOT click on the "Add License to Registration" link at the bottom as your license is already associated with this online account. You should see your license options listed below. If you are trying to apply for a license please choose the appropriate option under the "Start a New Application" section. If you need to add your license to your online account please click on the "Add Licenses To Registration" option below.	
If you see your license on the right hand of the screen under the "License Information" section please DO NOT click on the "Add License to Registration" link at the bottom as your license is already associated with this online account. You should see your license options listed below. If you are trying to apply for a license please choose the appropriate option under the "Start a New Application" section. No Licen If you need to add your license to your online account please click on the "Add Licenses To Registration" option below.	
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If you need to add your license to your online account please click on the "Add Licenses To Registration" option below.	se Information
If you need to add your license to your online account please click on the "Add Licenses To Registration" option below.	nse Information Available
 Start a New Application What are you applying for? Texas State Board of Pharmacy <a href="https://www.state.com/st</td><td></td>	

Update Profile | Logoff | Contact Us

Relate Your Application to Your School

Establish a relationship with your college of pharmacy on this page. Make sure you select the right school code.

Initial Pharmacist by Examination - Related Party - Add

To look up the license number of the College of Pharmacy, use the following link:

Pharmacy School Code List

Select a Type of Relationship and enter information on the related license. Press "Next" button to save your entry.

Press "Previous" to return to previous section. No changes will be saved.

Press "Cancel" to cancel this application and return to the main menu.

Type of Relationship:

Pharmacist School [I am the: Pharmacist] (Required) V

Other Party Role: School

- License Type:
- License Number:

Pharmacy - Registered Schools 🗸





Pharmacy School Code List

Your school has a three-digit code you'll use to associate with your license.

тх	106	Texas A&M at Kingsville Irma Lerma Rangel College of Pharmacy
тх	065	Texas Southern University
тх	078	Texas Tech University
тх	066	University of Houston
тх	107	University of the Incarnate Word Feik School of Pharmacy
тх	410	University of North Texas
тх	067	University of Texas
тх	145	University of Texas at El Paso School of
тх	414	University of Texas at Tyler The Ben and Maytee Fisch College of Ph



Application Attestation Questions

If you answer yes to the questions on this page, you will have an opportunity to provide more information on the next page.

Introduction	Initial Pharmacist by Examination - Information
Function Suitability	Application Attestation
Name and Personal Details	Application Attestation
Contact Information	1. Do you currently hold, or have you
Work Experience	ever held, a professional license or registration (dentist nurse physician
Previous Examination	etc.) in Texas, or any other state
Profile Info	Pharmacy?
Additional Information	*If you answered yes to Question #1, provide detail information on t
Other Licenses Held	Have you been the subject of any
VO_INIT_7004	professional disciplinary action or are any such actions pending against you by
School Detail Summary	a regulatory authority? (Examples:
File Attachments	reinstatement, suspension, fine,
Summary (pre-fees)	Include such information for all states
	the Texas State Board of Pharmacy.



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he following page.





Adding Other Professional Licenses

To add your other professional licenses or registrations, select "Add." You may add multiple licenses as needed--just select "add" after each entry.

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Function Suitability

Name and Personal Details

Contact Information

Work Experience

Previous Examination

Profile Info

Additional Information

Other Licenses Held

VO_INIT_7004

School Detail Summary

File Attachments

Summary (pre-fees)

Initial Pharmacist by Examination - Information

Add Other Professional Licenses held Add



Other Professional Licenses held

If you currently hold or have ever held a professional license or registration in Texas or any other state, except for the Texas State Board of Pharmacy, provide the following information. Click ADD if you have another professional license to enter.

License Type License Number State Expiration Date

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Remove



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diyyyy)



Adding Supplemental Documents

To add the required supplemental documents, select the file(s) from your computer. Include a description of the document you're attaching, then click "Attach". Repeat the process for each required file. Click "Next" once you've attached all required documents.

Introduction	Initial Pharmacist by Exa	mination - Supplemental Document Attachments		
Function Suitability	Attach a copy of an Official Identification containing a Photograph			
Name and Personal Details	 Attach a copy of yo Attach a copy of Bi 	/our Social Security Card Birth Certificate, Permanent Resident Card, Naturaliz		
Contact Information	 Graduation Affidavit (for further information see Step 3 under E 			
Work Experience	Locate a file with the "Browse" button and press "Attach" or "Remove" as is Press "Next" when there are no more files to attach.			
Previous Examination				
Profile Info	Press "Cancel" to cancel this application and return to the main menu.			
Additional Information				
Other Licenses Held	File Name:	Choose File No file chosen		
E-mail Address for Board Use Only:	Description of Document or Name of Document			
VO_INIT_7004				
School Detail Summary				
File Attachments				

Summary (pre-fees)

Signature (i.e. Driver's License or State ID Card)
ation Papers, or US Passport ore Transfer)
ed.
Attach Back Next Cancel App

Application Summary

Verify your information is

correct



Edit if you need to fix anything

Intern - Application Summary Introduction Function Suitability Name and Personal Details Contact Information Profile Info Application Additional Information Other Licenses Held Address Detail Summary Personal Details File Attachments Summary (pre-fees)

General Addresses

Review the data and press "Submit" to submit this application.

Press "Previous" to return to the previous section.

Press "Cancel" to cancel this application and return to the main menu.

License Type:	Registered	d Intern	Application Date:	01/28/2020	
Full Name: Social Security Nur	nber:	MISTY	ANDERSON		Edit
Birthdate:	Gender:	Rac	e:		
Main Address (Apa Unit, Lot, Suite (Ste	rtment (Apt), e) numbers				Edit
should be included	if applicable)	1234 N	IAIN STREET		
		AUSTI	N, TEXAS		
		TRAVIS	S		
		78701			
Phone Number:		(512) 3	05-8000		
E-mail:		mande	rcon@email.com		
Public Addross (Ap	ortmont (Ant)	manue	ison@email.com		
Unit, Lot, Suite (Ste	annient (Apt), a) numbers				
should be included	if applicable)	333 GL	JADALUPE ST		
		AUSTI	N, TEXAS		
		TRAVIS	S		
		78701			
		US			
Phone Number:		(512) 3	05-8000		
E-mail:		mande	rson@email.com		

Certify Your Application

Certify your application to complete the online application process. Note you'll also need to complete a fingerprint session.

Introduction

Function Suitability

Name and Personal Details

Contact Information

Work Experience

Previous Examination

Profile Info

Additional Information

Other Licenses Held

VO_INIT_7004

School Detail Summary

File Attachments

Summary (pre-fees)

Initial Pharmacist by Examination - Certification

Press "Previous" to return to the previous section.

Press "Next" to continue.

Press "Cancel" to cancel this application and return to the main menu.

Each applicant may be required to complete a fingerprint session through Fingerprint Applicant Services of Texas Refer to the www.pharmacy.texas.gov for further instructions.

I hereby attest to the fact that the information on this form is true and correct. I understand that providing false or incorrect information constitutes a violation of the Texas Pharmacy Act and subjects me to the penalties set forth, up to and including denial of my registration application.

Yes

No

Update Profile | Logoff | Contact Us



Fingerprint Session

You can find more information on our website under "Applicants".



June 1, 2015 >>Learn More

Error Messages

Fee and Summary Report

Your application data has been submitted. Click on "View PDF Summary Report" and print this report for your records.

Deficiencies that are currently associated with your online application may be listed below.

Press "Return" to return to the main menu.

Deficiencies

Incomplete "Other Licenses Held" section.





Update Profile | Logoff | Contact Us

Adding Other Licenses - Fixing Error Messages

If you get the error we looked at, here's how to fix it.



(mm/dd/yyyy)





HOME	CONSUMERS -	APPLICANTS -	LICENSEES-	TEXAS PMP -	RESOURCES -
Categories Pharmacy Continuing	Laws & Rules Education	Apply for an In Apply for a Pha Disclosure of C Schedule Your Print Your Cert	dividual License armacy (Facility) Lice Criminal History Fingerprint Session ificate	ense NE	NEW! Law Enforcem
Training/Informational Videos License Renewals Change of Address / Employment Open Records Requests		Ph	armacists	Ir	terns
V	ERIFICATIONS	Phan Apply Renew	macists <u>v or Update</u>	Interns Apply	

VERIFICATIONS CHECK LICENSE STATUS



TEXAS PMP PRESCRIPTION MONITORING PROGRAM







Updates, News & Notices

Mandatory PMP Look-Up

REMINDER: Beginning March 1, 2020, pharmacists and prescribers will be required to check a patient's Texas Prescription Monitoring Program (PMP) history before dispensing or prescribing opioids, benzodiazepines, barbiturates, or carisoprodol. Visit the Texas PMP home page for additional information and resources:

>>Texas PMP

LAWS & RULES -

ABOUT -

CONTACT -

nent Access Portal - Click Here

Process for Licensees - Click Here



New CE Requirements

Several of the bills passed by the 86th Texas Legislature included required continuing education (CE) and a required training course for pharmacists. Pharmacy technicians will also be required to take a new training course. Learn more about these new requirements here:

>>Pharmacist CE Information >>Technician CE Information

Automated Email - Application Summary

summary attachment

SummarvPDF DATE210407161647 2746779125620573524.pdf 6 KB

Thank you for submitting your Licensure by Exam application online. Open the attachment to see the application summary. Adobe Reader is necessary to view the PDF. Click http://www.adobe.com/uk.products/acrobat/readstep2.html to download Adobe Reader.

SUPPLEMENTAL DOCUMENT REQUIRED: If you did not attach your supplemental documents to your online application, you will be required to mail them. See http://www.pharmacy.texas.gov/infocist/Exam intro.asp for the required documents.

Applicants must complete a fingerprint session, unless fingerprinted with a different application type for TSBP within the last 36 months. Applicants located in Texas, schedule a fingerprint session online at: https://uenroll.identogo.com/servicecode/11G3HG. The Texas State Board of Pharmacy service code is 11G3HG. Following the fingerprint session, keep the receipt for your records. Do not mail it to TSBP.

Applicants (using an address) not located in Texas, will receive a packet in the mail with a fingerprint form and instructions sheet because the approved state vendor does not always allow a digital scan, however you may select the link for IdentoGO above to see if there is a location in your area. The Texas State Board of Pharmacy service code is 11G3HG. The fingerprint packet is automatically mailed to the address provided on the application. Allow 2 to 3 weeks for the packet to arrive via U.S. Postal Service.

***Note: This is an automated email. Do NOT reply to this message





Application Receipt & Supplemental Documents

Copy of Application Summary

Remember to print a copy of your application summary receipt to send in with your supplemental documents if you're mailing them to the Board. Keep another copy for your records.





Supplemental Documents

If you did not attach the supplemental documents to your online application, you'll need to submit a copy of your official identification (driver's license or state-issued ID) and social security card. If you have had a legal change of name, you'll also need to submit a legal document of a courtordered change of name (i.e., a marriage certificate).

Schedule Fingerprints

Remember to also schedule and complete your fingerprint session if you haven't been fingerprinted with TSBP before. You saw an example of these instructions on the previous slide.

Supplemental Documents



Copy of Official Identification

Make a copy of your driver's license or state-issued ID containing your photograph and signature.



Copy of Social Security Card

You'll also need to make a copy of your social security card.



Copy of Birth Certificate

You'll also need to submit a copy of your birth certificate. A permanent resident card, naturalization papers, or passport may be substituted for the birth certificate.



Name Change (If Applicable)

If your name is different from any of the above documents, you must send a legal document of a court ordered change of name (i.e., a marriage certificate)

What name do you want on your license?

TSBP will automatically list your name on your certificate as provided on your online application.

If you want your full name (or middle initial, etc.), please print your name styled as you would like it to appear on your wall certificate and include it with your supplemental documents.

Please also be aware that nicknames or shortened names are not allowed. Any variants of your wall certificate name must match your legal name.

Fingerprinting Process



State-Approved Vendor

The state-approved fingerprint vendor is Identogo/MorphoTrust.

Processing

Prints are processed through the Texas Department of Public Safety (DPS) and the Federal Bureau of Investigations (FBI).



Results

The results are sent to the Texas State Board of Pharmacy electronically. If something appears on your background check, your application is referred to the Enforcement team.



Application Status

If your application is referred to the Enforcement team, be aware that the Enforcement team requires ninety days before providing information concerning application status.

How long will processing my application take?

TSBP processes thousands of applications each year with a small team of application specialists. Please allow a minimum of eight weeks before contacting TSBP about:

Note that additional time is required if you have any criminal history.

Your status in the online portal will remain open until you're licensed.



• Receipt of supplemental documents • Results of fingerprinting • Status of application

NAPLEX & MPJE Examinations



MultiState Pharmacy Jurisprudence Examination

You must receive a passing designation on each exam.

NAPLEX/MPJE Registration Bulletin



The bulletin includes:

- → Characteristics of both exams
- → NAPLEX competency statements
- → MPJE competency statements
- Discounts for military
- → ADA information



VISIT nabp.pharmacy



Exam

-

Details



Characteristics of NAPLEX

Fixed-Length

The exam is six hours and consists of 250 questions.

Order Matters

You must answer all questions in the order presented. You won't be able to skip questions.

No Changes

You won't be able to change an answer once you've confirmed it or return to review a question.

NAPLEX Competency Statements

AREA 1

Obtain, Interpret, or Assess Data, Medical, or Patient Information Approximately 18% of test

AREA 2

Identify Drug Characteristics Approximately 14% of test

Develop or Manage **Treatment Plans** Approximately 35% of test

AREA 4

Perform Calculations Approximately 14% of test

AREA 5

Compound, Dispense, or Administer Drugs, or Manage Delivery Systems Approximately 11% of test

AREA 6

Develop or Manage Practice or Medication-Use Systems to Ensure Safety and Quality

AREA 3

Approximately 7% of test

Characteristics of MPJE

Fixed-Length

The exam is two and a half hours and consists of 120 questions.

Order Still Matters

You must answer all questions in the order presented. You won't be able to skip questions.

Still No Changes

You won't be able to change an answer once you've confirmed it or return to review a question.

MPJE Competency Statements

AREA 1

Pharmacy Practice

Approximately 83% of test

AREA 2

Licensure, Registration, Certification, and Operational Requirements Approximately 15% of test

TEXAS STATE BOARD OF PHARMACY

AREA 3

General Regulatory Processes

Approximately 2% of test

Register for Your Exams

Register with NABP

You'll register for both the MPJE and NAPLEX online at nabp.pharmacy.



Submit Fees

Once you've completed your online application, register for eligibility by submitted required NABP fees for the NAPLEX and Texas MPJE. Fee information can be found on the NABP website.



Pearson VUE Testing Centers

Vendor Information

Pearson VUE administers exams daily to over 4,600 testing centers Monday through Saturday, excluding holidays.

Learn More

www.pearsonvue.com/nabp



Testing Administration & Results

Make sure you:

- Have a copy of your Authorization to Test (ATT) letter
- Are prepared to take the exam
- Have proper identification (see nabp.pharmacy)
- Follow the testing center rules

After the exam:

Depending on your test outcome, please allow three weeks to receive either a new license letter or retake information letter to arrive via U.S. Postal Service.

Results & Licensure

Examination Results

Your exam results will be posted on nabp.pharmacy. Be aware that scores posted through NABP do not imply that your license has been issued or that TSBP has processed your test results.

License Issuance

Licenses are generally issued Thursday evenings and can be verified online on Fridays.

Verify Your License

Once you're licensed, you'll be able to see your license reflected on our website. Visit us here to verify: www.pharmacy.texas.gov/dbsearch

Categories

TSBP Educational Programs Training/Informational Videos License Renewals Change of Address / Employment Open Records Requests Complaint Process	Pharmacy Laws / Rules
 Training/Informational Videos License Renewals Change of Address / Employment Open Records Requests Complaint Process 	TSBP Educational Programs
License Renewals Change of Address / Employment Open Records Requests Complaint Process	Training/Informational Videos
Change of Address / Employment Open Records Requests Complaint Process	License Renewals
Open Records Requests Complaint Process	Change of Address / Employment
Complaint Process	Open Records Requests
	Complaint Process

VERIFICATIONS

TEXAS PMP

License & Registration Verifications

The databases are updated Monday through Friday by 12 noon. Texas State Board of Pharmacy (TSBP) has migrated to a new regulatory database system. Within this new system, all previous "pending" technician and technician trainee statuses will no longer be viewable on our website under the License and Registration Verification link. Once your registration is approved, it will appear as active on our website and your new certificate will be mailed out. Should the TSBP have any questions, you will be contacted by telephone or mail. Otherwise, please continue monitoring your status on our website. Please allow a minimum of 6 weeks from the date all items specified on the application have been completed for processing your application.

Pharmacist Search



Pharmacy Search

Pharmacist Intern Search

Pharmacy Technician / Technician Trainee Search

Download Tables for License Verifications

Open Records Request Form



REVIEW - TSBP Application Process

STUDENT



Complete Online Application

You'll first need to fill out the online application for Initial Licensure by Examination. You may now submit your supplemental documents as attachments during your application process.

Submit Supplemental Documents

If you did not submit your supplemental documents as attachments in your online application, once your online application is complete, print the summary receipt to use as a cover sheet for your supplemental documents.



Schedule & Complete Fingerprints

You'll also need to schedule and complete your fingerprint session if you haven't been fingerprinted with TSBP before.

Register for Exams

Once you've completed your online application, be sure to register for the NAPLEX and MPJE through NABP's registration process.



SCHOOL



TSBP



Submit Graduation Affidavit & **Intern Hours**

Your school will submit verification of your graduation and intern hours to TSBP.

Review Application Materials

TSBP will review your online application, your supplemental documents, your graduation affidavit and intern hours, and your fingerprint results.

Certify Exam Eligibility

Once everything has been processed, TSBP certify your eligibility as an exam applicant to NABP.

REVIEW - TSBP Application Process (Continued)

Notifies Candidate & Test Center

If you are eligible to take the exams, NABP will notify you to pay your exam fees. NABP will also notify the testing centers of eligible candidates.





TESTING CENTER



NABP

Sends Authorization to Test (ATT)

The testing center will then send you an authorization to test confirmation.



Take Examinations

You'll schedule and take your exams.

Provides Test Scores

NABP will provide your test scores to TSBP once they're available.

TSBP

Issues License

If you've met all requirements for licensure by exam, TSBP will issue your license and mail your approval letter to you.



Mailing Address

Keep TSBP Updated

Make sure you keep us updated with your current address so you receive all board correspondence.

You can submit your change of address one of the following ways:





Email



Where do you receive your mail?

Online

vo.licensing.hpc.texas.gov/datamart/login.do

exam@pharmacy.texas.gov

12.305.8075



Change of Name

Keep TSBP Updated

If so, let us know by submitting written request via postal service.



Have you recently changed your legal name?

Include a copy of the legal document granting the legal name change.

Also include your current mailing address.

I'm Licensed...Now What?

LICENSE ISSUANCE

Remember that you can monitor your license issuance here: www.pharmacy.texas.gov/dbsearch

30-DAY EXPIRATION

Your new license will expire in thirty days, so be sure to renew. Read more about the 30-day renewal and other newly licensed pharmacist FAQs here: www.pharmacy.texas.gov/licensees/new-pharmacist-faq.asp

RENEW

You'll renew via the same portal where you applied for licensure: vo.licensing.hpc.texas.gov/datamart/login.do

YOUR RENEWAL CARD

You'll be able to print your renewal certificate within 48 hours of successful renewal.

www.pharmacy.texas.gov/certificates/printing



YOUR WALL CERTIFICATE

We'll mail you your wall certificate within six months of your license issuance.

Summary

COMPLETE THE APPLICATION PROCESS WITH TSBP

- Apply for Initial Licensure by Examination & submit fee
- Mail in your supplemental documents
- Complete your fingerprint session

REGISTER FOR & TAKE EXAMS WITH NABP

- Register for the NAPLEX and Texas MPJE online
- Pay your registration fees
- Once eligible, pay for your exams
- Take your exams

www.pharmacy.texas.gov

nabp.pharmacy

Licensure Process Checklist

For a more detailed look at this process, visit us at www.pharmacy.texas.gov/applicants/pharmacist-exam.asp
STEP SEVEN - NEWLY LICENSED PHARMACIST RENEWS INITIAL PHARMACIST LICENSE
STEP SIX - APPLICANT SUCCESSFULLY TAKES AND PASSES THE EXAMINATIONS
STEP FIVE - APPLICANT RECEIVES AUTHORIZATION TO TEST (ATT)
STEP FOUR - APPLICATION AND SUPPLEMENTAL DOCUMENTATION IS REVIEWED BY TSI
STEP THREE (IF APPLICABLE) - IF NOT SUBMITTED AS ATTACHMENTS, APPLICANT SUBMIT TO TSBP TO COMPLETE THE APPLICATION
STEP TWO - APPLICANT REGISTERS WITH NABP AND SUBMITS NON-REFUNDABLE FEE F
STEP ONE - APPLICANT APPLIES WITH THE TEXAS STATE BOARD OF PHARMACY (TSBP)



OR EXAMS

1ITS SUPPLEMENTAL DOCUMENTATION

BP

Link Library

We covered a lot of information, but we've done our best to compile all the links you might need here for ease of reference. All links are active in the PDF version of this presentation, so you should just be able to click and go as needed.

TEXAS STATE BOARD OF PHARMACY - APPLY

Instructions - https://www.pharmacy.texas.gov/applicants/pharmacist-exam.asp Application Portal (Online Licensing System) - https://vo.licensing.hpc.texas.gov/datamart/mainMenu.do Fingerprint Information - https://www.pharmacy.texas.gov/applicants/fingerprint-initial.asp Disclosure of Criminal History - https://www.pharmacy.texas.gov/criminalhistory.asp

TEXAS STATE BOARD OF PHARMACY - VERIFY, LEARN, & RENEW

Verify Your License - https://www.pharmacy.texas.gov/dbsearch/pht_search.asp FAQs for New Pharmacists - https://www.pharmacy.texas.gov/licensees/new-pharmacist-faq.asp Renew (Online Licensing System) - https://vo.licensing.hpc.texas.gov/datamart/mainMenu.do Print Your Renewal Card - https://www.pharmacy.texas.gov/certificates/printing/index.asp

NATIONAL ASSOCIATION OF BOARDS OF PHARMACY

Main - https://nabp.pharmacy/

PEARSON VUE TESTING CENTERS

Main - https://home.pearsonvue.com/nabp

Contact Us

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